

Unit 2b, The Gateway, North Crown Point Road, Hunslet, Leeds

Operating Schedule

Agreed Conditions with Police

1. A suitable closed-circuit television (CCTV) system shall be in operation whilst members of the public are in attendance.
2. The CCTV system shall record images to cover all areas of the licensed site to which the public have access (save for toilets/showers/changing areas).
3. The CCTV system shall record images to cover external areas used by customers.
4. At least one member of staff shall be on duty at the premises who can operate the system and download recorded images.
5. These images will be downloaded and provided immediately, or where this is not possible as soon as practicable, on request to an officer of a Responsible Authority.
6. The CCTV system shall be capable of retaining images for a minimum of 31 days, will be of good quality and will contain the correct time and date stamp information.
7. The CCTV system and images will be kept in a secure environment to which members of the public will not be permitted access.
8. A 'Check 25' scheme shall be used to prevent the sale of alcohol to people under 18 years of age.
9. All staff deployed in the serving of alcohol and for managing admission to age restricted premises shall be trained on the correct procedures for age verification, the prevention of proxy sales, the prevention of sales to those who appear intoxicated and for dealing with false and any surrendered identification documents.
10. There shall be a register for the recording of all alcohol sale refusals, including attempted under-age sales, proxy sales and refusals to those who appear intoxicated.
11. The register shall be available for immediate inspection by any authorised officer of the responsible authorities and shall be securely retained by the licence holder for a for a period of 12 months from the date of the last entry.
12. A register shall be maintained on the premises to record all incidents and accidents. Records should include matters such as anti-social behaviour, admission refusals, ejections, seizure of prohibited items, casualties/unwell customers, welfare and safeguarding matters, accidents, and safety incidents.
13. The records shall include the date, time, and location of the incident; nature of the incident; personal details and contact information for all people involved including any witnesses, SIA and Personal Licence numbers (if applicable), any crime number and details of police officers attending.
14. A note of the action taken, and where relevant a note of the actions to prevent any reoccurrence should also be included.

15. The records shall be available for inspection by any authorised officer of the responsible authorities and shall be securely retained by the licence holder for a period of 12 months after the last entry.
16. The premises licence holder shall provide accredited security staff on the occasions and to the numbers as identified through a risk assessment, where the premises licence holders deems the use of security staff applicable.
17. Patrons are not permitted to remove drinks in open bottles/glasses or other open vessel from the licensed premises.
18. Notices indicating the existence and effect of a Public Spaces Protection Order (PSPO) shall be prominently displayed at the exits to the licensed premises site, including any external drinking area, which can be clearly seen by people leaving.
19. With regards the plan submitted and forming a part of the premises licence (Job No.230701 Dwg.No. 26 001 Rev. B), the marked "outside area" will be for the consumption of alcohol only, and following the sale / supply of alcohol from within the other areas of the premises marked on the plan. (This does not prevent a waiter / waitress table service to the "outside area").
20. The sale / supply of alcohol for consumption 'off' the premises, will not extend to any kind of on-line/telephone alcohol delivery service from these licensed premises.

Agreed Conditions With EH

21. Licensable activities shall be conducted and the facilities for licensed activities shall be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties.
22. Noise from a licensable activity at the premises will not be audible at the nearest noise sensitive premises at Gateway North Apartments, 2 Crown Point Road, LS9 8BZ.
23. There shall be no external loudspeakers
24. Bottles will not be placed in any external receptacle between 11 pm and 8 am the following day to minimise noise disturbance to neighbouring properties.
25. Noise from plant or machinery shall not be audible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery shall be regularly serviced and maintained to meet this level.
26. The PLH/DPS will ensure patrons use beer gardens, external areas and play areas in a manner which does not cause disturbance to nearby residents and business in the vicinity. Patrons will not use such areas after 10 pm except for smoking.
27. The PLH/DPS will adopt a "cooling down" period where music volume is reduced towards the closing time of the premises.
28. SIA registered door staff will be employed and used where queues are likely to form to manage the queues and ensure that queues are restricted to cordoned areas to prevent them obstructing footpaths and spilling out onto roads, and to keep noise and obstructions away from residential property.

29. A facility will be provided for customers to order hackney taxis/private hire vehicles. Telephone numbers for taxi firms/private hire companies will be displayed in a prominent position on the premises.

Additional Condition Offered

30. There will be no access or egress from the rear doors of the premises after 2200hrs, except for emergency use.

Conditions offered in Application in LCC Proforma Format

31. Polite notices shall be displayed at exits and external areas reminding customers to refrain from shouting and antisocial behaviour.